

1. Policy & Insured Details


Name of Insured

Policy Number

Contact Number

Excess Applicable (claims officer to advise)

Postal Address

Are you registered for GST? No Yes  ABN

Are you entitled to claim GST for the repairs?
If yes, please specify the percentage claimable (GST %)

2. Driver's Details (Your details)

Drivers First and Last Name

Date of Birth

Drivers Licence Number

Licence Expiry

Class of Licence

Year's Licensed

Contact Number

Address

3. Incident Details

Date of Incident

Time of Incident

AM

PM

Vehicle Year, Make & Model

Vehicle Registration

Where did the incident occur?

Please describe damages to your vehicle



3. Incident Details (continued)

Incident Circumstances - state clearly and fully how the incident occurred

Was the incident reported to Police? Yes No

If yes, please provide the Police Report Number

Was the vehicle towed? Yes No

If yes, please advise who towed the vehicle and where was it taken?

Do you have a preferred repairer? If yes, please advise

Were there any independent witnesses to the accident? Yes No

Witness Name (if applicable) Witness Contact Number (if applicable)

4. Disclosure Questions

Did the driver consume any alcohol in the 12 hours prior to the incident?

Yes No

In the past 3 years, have the policyholder or the driver in this incident;

Had a licence cancelled, disqualified or suspended?

Yes No

Been convicted or had any fines or penalties imposed for any alcohol related driving offences or crime involving drugs, dishonesty, arson, theft, fraud or violence against any person or property?

Yes No

In the past 5 years has the policy holder or the driver in this incident;

Had an insurance policy declined, cancelled or conditions imposed on an insurance policy?

Yes No



5. Details of other vehicle or property (Third Party)

Third Party Name

Contact Number

Third Party Residential Address

Damages to Third Party Property

Vehicle Make & Model

Registration

Third Party Insurance Company

Policy and/or claim number

