



BLUE
ZEBRA
INSURANCE

**LANDLORD
INSURANCE
ESSENTIALS**

**Combined Financial Services Guide
and Product Disclosure Statement**

Effective Date 15 November 2018

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PRODUCT DISCLOSURE STATEMENT (PDS)

INTRODUCTION

About this Product Disclosure Statement

This Product Disclosure Statement (PDS) is an important document. **You** should read it carefully before making a decision to purchase this product.

This PDS will help **you** to:

- decide whether this product will meet **your** needs; and
- compare this product with other products **you** may be considering.

The information contained in this PDS is general information only. It is important **you** read **your** policy to ensure **you** have the cover **you** need.

Any terms in this PDS that are in **bold** are words that have a particular defined meaning. **You** should refer to the 'Definitions' section of this document beginning on page 60 to obtain the full meaning of such terms.

Headings have been included for ease of reference, but do not form part of the policy.

This PDS is made up of two parts:

- important information (beginning on page 4); and
- policy wording (beginning with the section 'Who we cover' on page 24) – terms and conditions of the cover provided.

This Combined FSG and PDS was prepared on 29 October 2018.

Updating this PDS

Certain information in this PDS may change from time to time. If the updated information is not materially adverse from the point of view of a reasonable person deciding whether or not to purchase this product, a paper copy of the updated information will be available free of charge upon request, by contacting **your** intermediary or by contacting **us** using **our** contact details on the back page of this PDS.

Please note that **we** may also choose to issue a new or supplementary PDS in other circumstances.

IMPORTANT INFORMATION

About Blue Zebra

Blue Zebra Insurance Pty Ltd (BZI, **we, us** or **our**) ABN 12 622 465 838, Australian Financial Services (AFS) Licence Number 504130, is an insurance underwriting agency and holds an AFS Licence to issue and provide general advice on general insurance products.

BZI issues and administers the policy. BZI acts under a binding authority for the **insurer** and not **you**.

About Zurich

The **insurer** is Zurich Australian Insurance Limited (ZAIL), ABN 13 000 296 640, AFS Licence Number 232507. In this document, ZAIL may also be expressed as Zurich.

ZAIL is part of the Zurich Insurance Group, a leading multi-line insurer that serves its customers in global and local markets. The Zurich Insurance Group provides a wide range of general insurance and life insurance products and services in more than 210 countries and territories. ZAIL's customers include individuals, small businesses, and mid-sized and large companies, including multinational corporations.

ZAIL's contact details are:

Mail: Zurich Australian Insurance Limited
PO Box 677, North Sydney, NSW 2059

About this insurance

Our Landlord Insurance Essentials policy covers **contents** owned by landlord's in tenanted properties for certain **listed events**, with some cover also for the landlord's **buildings** under a subset of those **listed events**.

Cover is also provided for a range of events under which the landlord suffers loss of rent, either as a result of a **listed event** (for example following damage from a **listed event**) or due to the actions of their **tenant** (for example when they default on their rent).

We also provide cover under specific conditions for a range of incidents and additional benefits and covers, including **your** legal liability.

For a summary of benefits available to **you** under this policy, please see the 'Benefits summary' section beginning on page 22.

To find out what this policy covers please read this PDS to ensure **you** have the cover **you** need.

How to apply for this policy

Throughout this document when **we** are referring to **your** insurance broker or adviser, **we** simply refer to them as **your** intermediary.

If **you** are interested in buying this product or have any inquiries about it, **you** should contact **your** intermediary who should be able to provide **you** with all the information and assistance **you** require.

If **you** are not satisfied with the information provided by **your** intermediary, **you** can contact **us** at the address or telephone number shown on the back cover of this document. However, **we** are only able to provide factual information or general advice about the product. **We** do not give advice on whether the product is appropriate for **your** personal objectives, needs or financial situation. Therefore, **you** should carefully read this document before deciding whether to purchase this product or not.

Our contract with you

Your policy is a contract of insurance between **you** and BZI and contains all the details of the cover that **we** provide.

Your policy is made up of:

- This PDS which incorporates the policy wording beginning with the 'Who we cover' section on page 24. This is common to all customers who buy **our** Blue Zebra Insurance Landlord Insurance Essentials product. It tells **you** what is covered, sets out the claims procedures, exclusions and other terms and conditions of cover;
- **Your policy schedule** issued by **us** for the relevant **period of insurance**. The **policy schedule** is a separate document unique to **you**, which shows the insurance details relevant to **you**. It includes any changes, exclusions, terms and conditions made to suit **your** individual circumstances and may amend the policy; and
- Any other written change otherwise advised by **us** in writing (such as an endorsement or a supplementary PDS). These written changes vary or modify the above documents.

This document is also the PDS for any offer of renewal **we** may make, unless **we** tell **you** otherwise. Please keep **your** policy documents in a safe place.

We reserve the right to change the terms of this product where permitted to do so by law.

If there is more than one insured on the policy, then anything which any of the insureds says, does or omits to advise to **us**, applies to and affects the rights of all of the insureds.

Significant issues to consider

Insurance contracts contain policy exclusions, policy terms and conditions and policy limits and sub-limits that **you** should be aware of when deciding to purchase **our** product. These things may affect the amount of the payment that **we** will make to **you** if **you** have a claim.

We may express some policy terms, policy limits or sub-limits as being either a dollar amount or a percentage of **your** sum insured shown in **your policy schedule** or some other amount, factor or item specified in the relevant clause or this document.

You should be aware of the following matters in considering whether this product is suitable for **your** needs.

Exclusion for new business policies

We do not insure **you** for bushfire, grassfire, **storm, flood** or tsunami in the first 72 hours of **your** policy. Very limited exceptions apply. For full details see the 'General exclusions' section beginning on page 58.

Excesses can apply

For each of the available covers, an **excess** may apply. Please refer to the 'Excesses' section on page 14 for more details.

Exclusions

In some circumstances, this policy contains a number of exclusions, some of which are common in insurance policies. Before making a decision about whether to purchase this policy, **you** should read the full details of all relevant exclusions, which are contained in this PDS. Some may not be relevant to **you**, however **you** should make yourself aware of all the exclusions that apply in all sections of this PDS.

Please refer to the 'General exclusions' section beginning on page 58 for the specific details.

General terms and conditions

General terms and conditions applicable to all cover provided under this policy set out **your** obligations with which **you** need to comply. Please refer to the 'General terms and conditions' section beginning on page 56.

In addition, **you** should make yourself aware of all the terms and conditions that apply to the various covers detailed within this policy. If **you** do not meet them, **we** may be able to decline or reduce the claim payment or cancel **your** policy.

Make sure you have the cover you need

You should discuss with **your** intermediary the appropriate amounts and risks for which **you** need to be insured. If **you** do not adequately insure for the relevant risks **you** may have to bear any uninsured losses yourself.

In particular, this policy provides covers for loss, damage or destruction when certain **listed events** occur (see 'What you are covered for' on page 28). **Your contents** are covered for these **listed events**, however **your buildings** are only covered in a limited number of the **listed events** and only within the combined sum insured you have selected for both **buildings** and **contents** (see 'About your sum insured' on page 12).

When considering whether this policy is appropriate for **your** circumstances, **you** should consider whether **you** need to have full cover for **your buildings** so that they are covered for a broader range of events and up to their full replacement value.

You should also advise **your** intermediary to notify **us** as soon as possible when **your** circumstances change which are relevant to **your** policy. For instance, **you** may need to consider increasing **your** sum insured if **you** add or purchase extra fixtures and fittings, or if **you** increase the rent **you** receive from letting **your** property. If **you** do not tell **your** intermediary of these changes, in the event of **you** suffering a loss or damage, **your** sum insured may not be adequate to cover **your** loss, or **you** may not even have any cover under **your** policy.

Your duty of disclosure

Before **you** enter into this contract of insurance, **you** have a duty of disclosure under the *Insurance Contracts Act 1984* (Cth).

If **we** ask **you** questions that are relevant to **our** decision to insure **you** and on what terms, **you** must tell **us** anything that **you** know and that a reasonable person in the circumstances would include in answering the questions.

You have this duty until **we** agree to insure **you**.

If you do not tell us something

If **you** do not tell **us** anything **you** are required to tell **us**, **we** may cancel **your** contract or reduce the amount **we** will pay **you** if **you** make a claim, or both.

If **your** failure to tell **us** is fraudulent, **we** may refuse to pay a claim and treat the contract as if it never existed.

Renewal, extension, reinstatement or variation

A different duty of disclosure may apply in these circumstances. **We** will inform **you** of the duty of disclosure which applies when **you** renew, extend, reinstate or vary **your** policy.

Renewal

At least 14 days before the policy expires **we** will send **you** a renewal notice, outlining **our** renewal terms, if any. **You** are not obliged to renew the policy with **us**. **We** recommend that **you** check the new amounts to make sure they continue to cover **your** needs.

If **you** pay **your premium** by direct debit, **we** will automatically renew the policy and continue to debit **your** nominated bank account or credit card unless **you** tell **us** to stop. If **you** pay **your premium** annually, **you** must pay the full amount by the due date shown on **your** renewal invitation in order for cover to continue.

This PDS (together with any amendments, updates or endorsements that **we** give **you** in writing) also applies for any offer of renewal **we** make, unless **we** tell **you** otherwise or issue **you** with a new updated PDS.

Your cooling-off period continues to apply on each renewal.

Each renewal is a separate contract and not an extension of the prior contract.

How we determine your premium

The amount of **your premium** is determined by taking a number of different matters into account.

It is important for **you** to know in particular that the **premium** varies depending on the information **we** received from **you** about the risk to be covered by **us**. The higher the risk is, the higher the **premium** will be. Based on **our** experience and expertise **we** decide what factors increase **our** risk and how they should impact on the **premium**. Each insurer can do this differently.

In this product the following are some of the factors that are taken into consideration when determining the appropriate **premium**:

- **your** nominated sum insured;
- the location of the property (i.e. the location of the **insured address**);
- the nature of the occupancy (i.e. **short term tenancy** or **long term tenancy**);
- whether the property is **managed** by **you** or **your property manager**;
- the **excess you** have chosen. If **you** elect to take a higher **excess** in the event of a claim, this will reduce the cost of **your premium**. **Your** intermediary can supply **you** with quotes based on differing amounts of **excesses**.

Your intermediary can arrange for **you** to be provided with a quote for a **premium**. **You** will need to give all **your** relevant personal details to **your** intermediary at this time to enable **us** to calculate **your premium**.

Another important thing to know is that **your premium** also includes amounts that take into account **our** obligation to pay any relevant compulsory government charges, taxes or levies (e.g. Stamp Duty, GST and Fire Services Levy) in relation to **your** policy. These amounts will be set out separately on **your policy schedule** as part of the total **premium** payable.

Also, minimum **premiums** may apply. Any discounts or entitlements may be subject to rounding and only apply to the extent any minimum **premium** is not reached.

BZI may also add an agency fee to the **premium** that is charged, and this will be shown on **your policy schedule**. The agency fee will only be refunded when the policy is cancelled within the cooling-off period (see page 20) or where the cancellation is effective from the start of the **period of insurance**.

How to pay your premium

There are three ways that **you** can pay **your premium**:

- an annual payment to **your** intermediary;
- if provided, an annual payment directly to BZI from **your** credit card or from **your** bank account which can be arranged by **you** or **your** intermediary; or
- if provided, in monthly instalments by automatic deduction from **your** credit card or from **your** bank account which can be arranged by **you** or **your** intermediary.

You must pay **your premium** in the manner set out on **your policy schedule**.

How to pay your premium via your intermediary

If **you** are paying **your** annual **premium** via **your** intermediary, **you** must pay them by the due date shown on **your policy schedule**. If **your premium** is unpaid by the due date this policy will not operate and there will be no cover.

How to pay your annual premium directly to BZI

If **you** are paying **your** annual **premium** directly to BZI, **we** will deduct **your** annual **premium** from **your** nominated bank account or credit card within three business days after the day the details of the credit card or bank account have been provided to **us**.

If an attempt to deduct **your** annual **premium** is dishonoured for any reason, **we** will notify **you** and/or **your** intermediary and provide details on:

- any actions required by **you**; and
- when **we** will next attempt to deduct the annual **premium**.

After three unsuccessful attempts to deduct the annual **premium**, **we** may cancel this policy. **We** will send a notice to **you** and/or **your** intermediary with details of the action **we** intend to take and when the cancellation will become effective.

How to pay your instalment premium

We will deduct **your** instalment **premiums** each month from **your** nominated bank account or credit card on the day of the month shown on **your policy schedule** as **your** payment date (or the next business day if **your** payment date falls on a weekend of public holiday in any given month).

When **you** renew **your** policy, **we** will continue to deduct **your** instalment **premiums** for **your** renewed policy on the same day of the month, unless **you** tell **us** otherwise.

Further details of **your** instalments are shown on **your policy schedule**.

If any instalment **premium** is dishonoured for any reason, **we** will notify **you** and/or **your** intermediary and provide details on:

- any actions required by **you**; and
- when **we** will next attempt to deduct that instalment **premium**.

After three unsuccessful attempts to deduct a given instalment **premium**, **we** may cancel this policy. **We** will send a notice to **you** and/or **your** intermediary with details of the action **we** intend to take and when the cancellation will become effective.

If the first instalment in the **period of insurance** is dishonoured and remains unpaid after three attempts at being deducted, this policy will not operate and there will be no cover.

In the event that **you** fail to make any of **your** instalment **premium** payments when they are due, **you** may be responsible for any administration or dishonour fees which may be charged by BZI, BZI's financial institution, and/or **your** financial institution.

We are entitled to deduct any unpaid **premium** instalments from any amount **we** pay **you** under a claim.

We may not pay a claim under this policy if, at the time the claim occurred, any instalment of **premium** has remained unpaid for 14 days or more.

You must tell **us** if **your** nominated bank account or credit card details change. **You** must do this no later than 7 days before **your** next instalment is due.

If **your** policy has been included as part of a 'package' of BZI policies then the instalment **premiums** for all policies on that package will be combined and one instalment will be collected on each instalment date. The details of the combined instalment schedule for the package will be shown on **your** package schedule which **your** intermediary should provide to **you**.

If an instalment for a package is dishonoured for any reason then the approach detailed above will apply to all policies in that package. In particular, after three unsuccessful attempts to deduct a given instalment **premium** for a package, **we** may cancel all policies in the package.

About your sum insured

Your sum insured is shown on **your policy schedule**. This represents the maximum amount **we** will pay for a claim to **your contents** and/or **your buildings** as a result of a **listed event** that is covered by this policy.

You should make sure that **your** sum insured is adequate considering the value of **your contents** at the **insured address**, and the extent to which cover will extend to **your buildings** under certain (but not all) **listed events**. If **you** have any questions regarding the adequacy of **your** sum insured, please contact **your** intermediary.

The sum insured value that **you** choose should exclude GST.

During each **period of insurance** the sum insured will be automatically increased by 0.5% per month (6% per annum) until the end of the **period of insurance**. The sum insured after this adjustment represents the most **you** can claim for any one incident unless stated otherwise in this PDS. This is prior to the application of any 'additional benefits' or 'additional covers' which may be applicable to the claim.

Your sum insured will be automatically adjusted at renewal to take into account various factors including inflationary trends.

About making a claim

How to make a claim

If **you** need to make a claim under this policy, please contact **your** intermediary to assist **you** in lodging the claim with **us**.

Alternatively, if it is an emergency outside business hours or **you** would like to lodge the claim with **us** directly, please use one of the following methods to do so:

- phone **us** on 1300 253 692 (toll free) or +61 2 9301 8018 (if dialling from overseas); or
- register **your** claim online at www.bzi.com.au/newclaim and **our** claims staff will contact **you**.

What you must do

As soon as **you** are aware of any circumstances that are likely to result in a claim that would be covered under this policy, **you** must:

- take any reasonable steps to reduce the damage and avoid any further loss;
- inform the police immediately if property is lost, stolen or subject to **malicious damage or vandalism**; and/or
- keep any damaged property for which **you** intend to make a claim (so that **we** may inspect it).

What you must not do

If **you** believe that **you** are likely to make a claim that would be covered under this policy, **you** must not:

- carry out any repairs without **our** authority, except in the case of an emergency where **you** are required to prevent further loss or damage to **your buildings** and/or **contents** as a result of that emergency, in which case **we** give **you** the authority to arrange reasonable emergency repairs on **our** behalf;
- admit responsibility for any loss, damage or destruction, if another person's property is involved;
- make any false statements in connection with **your** policy or any claim **you** make;
- negotiate a reduced settlement with another person for damage they have caused.

If **you** do not follow these steps, **we** can reduce any claim by an amount that fairly represents the extent to which **our** interests have been prejudiced.

Excesses

For each of the available covers, an **excess** may apply. An **excess** is not an additional fee charged by **us** at the time of making a claim. Rather, it is the uninsured first portion of a loss for which **you** are otherwise covered, i.e. the amount that **you** must contribute towards each claim.

Details of the **excess** amounts and circumstances in which they will be applied are set out in the definition of **excess** (see 'Definitions' section beginning on page 60) and the relevant section of this PDS that outlines the cover **we** provide.

The amount of any **excess you** will be required to pay will appear on **your policy schedule**.

Where a claim relates to damage or loss caused by:

- **malicious damage or vandalism;**
- **deliberate or intentional damage;**
- damage by **tenant's** pets;
- theft by **tenant;** or
- rent default,

the **excess** payable will be the maximum of the following (including if it relates to loss or damage from separate identifiable events):

- the standard **excess** shown on **your policy schedule;** and
- **\$1,000.**

How we settle your claim – buildings

When **your buildings** are destroyed or damaged during the **period of insurance we** will pay for the cost of repair or replacement with new material without deducting an amount for wear and tear and depreciation.

If **you** request a cash settlement or if reinstatement is not carried out, **we** will only pay the equivalent of the cost of repair or replacement with similar material less a reasonable amount for wear and tear and depreciation.

We will pay for the damaged portion of fixed coverings to walls, floors and ceilings only in the room, hall or passage where the damage occurred. **We** will not pay any costs for replacing undamaged property.

We will try to match any material used to repair **your buildings** with the original materials, however if **we** are unable to do so **we** will use the nearest equivalent available to the original materials. However, in situations where:

- it is impossible to acquire new material to replace the damaged material that reasonably matches the undamaged portion to a similar extent as immediately prior to the loss or damage occurring; and
- the amount of damaged material that cannot be matched to the undamaged material is more than 40% of the total material that would have to be replaced if all the matching damaged and undamaged material was replaced;

then **we** will replace both the damaged and undamaged material.

How we settle your claim – contents

When **your contents** are destroyed, lost or damaged during the **period of insurance** we will decide which of the following **we** will do to settle **your** claim:

- repair the **contents** item(s) to the condition it was in immediately before it was destroyed, lost or damaged;
- replace the **contents** item(s) with the nearest equivalent new item; or
- pay **you** the cost of the replacement or repair.

We will pay for the cost of replacing any damaged:

- carpets;
- wall, floor and ceiling coverings; and
- internal blinds and curtains;

but only in the room, passage or hall where **your contents** were destroyed, lost or damaged.

When a destroyed, lost or damaged item of **your contents** is part of a pair, set or collection, **we** will only pay for the value of the destroyed, lost or damaged item itself. The most **we** will pay is the value that the item has as a proportion of the combined pair, set or collection. **We** will only pay the cost of replacing the item even though the pair, set or collection to which it belongs is less valuable because it is incomplete.

How we settle your claim – rent default

Please refer to the 'Claims payment basis – rent default' on page 51 for details on how claims for 'rent default' are calculated and settled.

After your claim is accepted

After **we** have paid a claim under **your** policy, either in total or in part, **we** have the right to take over any legal right of recovery which **you** have. If **we** do this, it will be for **our** benefit and at **our** expense (if **you** have been fully reimbursed). **You** must provide full co-operation. **You** must not limit or restrict **your** rights of recovery against any third party without **our** prior written consent.

We have the right to keep any damaged property **we** have paid for under **your** policy, including any proceeds if the items are sold.

If **we** recover more than the amount **we** paid **you**, **we** will pay **you** the balance after deducting any expenses incurred by **us** in undertaking the recovery.

If any person compensates **you** for the insured damage of any property for which **we** have paid a claim, **you** must reimburse **us** for that payment. **You** must do this as soon as the compensation is made.

Reinstatement of cover following a claim

If **you** have a claim for your **buildings** and/or **contents**, **your** cover for will continue up to the sum insured shown on **your policy schedule** (including the adjustments in the 'About your sum insured' section beginning on page 12).

Lifetime guarantee on building repairs

If **you** have a **buildings** claim then **we** guarantee that if a defect arises in **your buildings** as a result of poor quality workmanship or poor quality materials when **we** replace, repair or rebuild **your buildings**, provided that **we**:

- have directly authorised the replacement, repairs or rebuilding;
- have arranged the replacement, repairs or rebuilding; and
- have paid, or have a legal liability to pay, the supplier, repairer or builder directly for this work;

then **we** will rectify the problem by arranging, directly authorising and paying for further replacement, repair or rebuilding. **We** will, at **our** discretion, decide what needs to be done to rectify the problem.

This guarantee does not apply to:

- replacement, repairs or rebuilding that **you** arrange, authorise or make yourself (this applies even if **we** give **you** or a supplier, repairer or builder a cheque for all or part of the repair cost);
- loss, damage or failure of any electrical or mechanical appliances or machines that form part of **your buildings**; or
- wear and tear consistent with normal gradual deterioration of **your buildings** (e.g. paint peeling off as part of its normal life cycle, wood rotting from moisture in the air or ground, roofs weathering or a hot water system leaking as a result of normal gradual deterioration).

Claims examples

Below are some examples of claim scenarios that are included here to show how a claim payment might typically be calculated. These examples are a guide only and do not cover all of the potential scenarios or all benefits that may be paid under this policy. They do not form part of the terms and conditions of this policy.

We will determine actual claims payments on an individual basis taking into consideration the facts applicable to the claim and **our** assessment of any loss or damage, as well as the coverage, exclusions and **excesses** set out in this policy and on **your policy schedule**.

Example 1 – partial loss to buildings & contents

You have **your** landlord property insured under a BZI Landlord Insurance Essentials policy, with the following details:

- Sum insured: \$60,000
- Standard **excess**: \$500
- Occupancy: **Long term tenancy**
- **Weekly rental amount**: \$1,000

There is a major bushfire event that results in damage at the **insured address** to some of **your contents** and as a result the property is **untenantable**.

We assess the claim and determine that:

- the **contents** damaged are valued at \$10,000;
- it will cost \$1,000 to remove the damaged **contents** from the **insured address**;
- it will take 3 weeks for the contents to be repaired and/or replaced and then the **tenants** will be able to move back in.

How much we pay		Explanation
Cost to repair and replace your contents	\$10,000	This is less than the sum insured of \$60,000 that has been selected.
Removal of damaged contents	\$1,000	Paid in addition to the sum insured.
Loss of rent	\$3,000	3 weeks @ \$1,000 per week.
Less excess payable	-\$500	The standard excess is payable.
Total claim payment	\$13,500	

Example 2 – theft by tenant and rent default

You have the **contents** of **your** landlord property insured under a BZI Landlord Insurance Essentials policy with the following details:

- Sum insured: \$30,000
- Standard **excess**: \$500
- Occupancy: **Long term tenancy**
- **Weekly rental amount**: \$600
- **Bond money**: \$2,400

Your tenant has vacated the property in the middle of the **rental agreement** without giving the required notice and has stolen some **contents** (to the value of \$4,000) at the same time.

Your property manager is successful in re-letting the property after 8 weeks. However, there is \$250 of allowable re-letting expenses.

How much we pay		Explanation
Rent default	\$2,650	Loss of rent: \$600 @ 8 weeks = \$4,800 less remaining bond money : \$2,400 - \$250 = \$2,150
Theft by tenant	\$4,000	
Less excess payable	-\$1,000	The excess is the higher of the standard excess and \$1,000 given the claim includes rent default.
Total claim payment	\$5,650	

Example 3 – legal liability

Your property is insured under a BZI Landlord Insurance Essentials policy with a standard **excess** of \$1,000.

Your tenant falls over at **the insured address** as a result of a handrail coming loose and breaks their leg. They make a claim for loss of wages for a 4-week period and some out of pocket expenses, for a total amount of \$12,000. After **we** assess the circumstances behind the claim **we** determine that **you** are legally liable for this claim and that the amount **you** are liable for is \$12,000.

How much we pay		Explanation
Total amount of claim	\$12,000	Paid to the injured party. The amount is below the limit of \$30,000,000 in this policy.
Less excess payable	-\$0	No excess is payable because the claims is only under the 'Legal liability' cover.
Total claim payment	\$12,000	

Goods and Services Tax

You must advise **us** of **your** correct input tax credit percentage, where **you** are registered as a business and have an Australian Business Number.

We will not indemnify **you** for any GST liability, fines or penalties that arise from or are attributable to **your** failure to notify **us** of **your** entitlement (or correct entitlement) to an input tax credit on the **premium**.

The sum insured values that **you** choose should exclude GST and all dollar amounts in this PDS are exclusive of GST unless stated otherwise.

In the event of a claim, if **you** are not registered for GST, **we** will reimburse **you** the GST component, in addition to the amount **we** pay **you**. If **you** are registered for GST the amount that **we** are liable to pay under this policy will be reduced by the amount of any input tax credit that **you** are or may be entitled to claim for the supply of goods or services covered by that payment. If **you** are liable to pay an **excess** under this policy, the amount payable will be calculated after deduction of any input tax credit that **you** are or may be entitled to claim on payment of the **excess**.

If **you** are unsure about the taxation implications of this policy, **you** should seek advice from **your** accountant or tax professional.

Privacy

BZI is bound by the *Privacy Act 1988* (Cth).

How we collect your details

We usually collect personal or sensitive information, about **you** (**your details**) directly from **you** or **your** intermediary. **We** may also collect it from other third parties such as **our** agents and service providers, other insurers and insurance reference bureaus, people who are involved in a claim or assist **us** in investigating or processing claims, including third parties claiming under **your** policy, witnesses and medical practitioners, third parties who may be arranging insurance cover for a group that **you** are a part of; law enforcement, dispute resolution, statutory and regulatory bodies; marketing lists and industry databases; and publicly available sources.

Before giving **us** personal information about another person, please make them aware of this privacy notice or refer that person to **our** Privacy Policy which is referred to below.

Why we collect, use and disclose your details

We collect, disclose and handle information, and in some cases personal or sensitive information, about **you** (**your details**) to assess applications, administer policies, contact **you**, enhance **our** products and services and manage claims (**purposes**). If **you** do not provide **your** information, **we** may not be able to provide **you** with **our** services or do those things listed above. By providing **us**, **our** representatives or **your** intermediary with **your details**, **you** consent to **us** using, disclosing to third parties and collecting from third parties **your details** for the **purposes**.

Laws authorising or requiring **us** to collect information include the *Insurance Contracts Act 1984*, *Anti-Money Laundering and Counter-Terrorism Financing Act 2006*, *Corporations Act 2001*, *Autonomous Sanctions Act 2011*, *A New Tax System (Goods and Services Tax) Act 1999* and other financial services, crime prevention, trade sanctions and tax laws.

Who we may disclose your details to (including overseas disclosure)

We may disclose **your details** for the **purposes** noted above to relevant third parties including **your** intermediary, affiliates of BZI, Zurich Insurance Group, other insurers and reinsurers, **our** service providers, **our** business partners, health practitioners, **your** employer, parties affected by claims, people investigating or assisting **us** in claims, government bodies, regulators, law enforcement bodies and as required by law, within Australia and overseas.

BZI's Privacy Policy, available at www.bzi.com.au, provides further information and lists service providers, business partners and countries in which recipients of **your** details are likely to be located. It also sets out how **we** handle complaints and how **you** can access or correct **your** details or make a complaint.

General Insurance Code of Practice

The **insurer** is a signatory to the General Insurance Code of Practice (**'Code'**) and BZI also proudly supports the **Code**.

The **Code**, which is written in plain English, sets out the standards that general insurers must meet when providing services to their customers, such as being open, fair and honest.

It also sets out timeframes for insurers to respond to claims, complaints and requests for information from customers.

The **Code** covers many aspects of a customer's relationship with their insurer, from buying insurance to making a claim, to providing options to those experiencing financial hardship, to the process for those who wish to make a complaint.

A copy of the General Insurance Code of Practice can be found at www.codeofpractice.com.au.

Cooling-off period

After **you** apply for (or renew) a BZI product and **you** have received the PDS, **you** have **30 days** to check that the policy meets **your** needs. Within this time **you** may cancel the policy and receive a full refund of any **premiums** paid (less any non-refundable government charges, taxes and levies that **we** have paid and are not recoverable), unless:

- **you** have made a claim or become entitled to make a claim under **your** policy; or
- **you** have exercised any right or power **you** have in respect of **your** policy or the policy has ended.

Your request will need to be in writing and forwarded to **us** via **your** intermediary.

You can cancel **your** policy at any time after the cooling-off period. Please refer to 'Cancellation' under the 'General terms and conditions' section beginning on page 56.

Dispute resolution

If **you** have a complaint about an insurance product **we** have issued or service **you** have received from **us**, please contact **your** intermediary to initiate the complaint with **us**. If **you** are unable to contact **your** intermediary, **you** can contact **us** directly on 1300 171 531 or via compliance.manager@bzi.com.au.

We will respond to **your** complaint within 15 working days. If **you** are not satisfied with **our** response, **you** may have the matter reviewed through **our** internal dispute resolution process, which is free of charge.

If **you** are not satisfied with the outcome of the dispute resolution process and would like to take the complaint further, **you** may refer the matter to the Australian Financial Complaints Authority (**AFCA**). **AFCA** provides fair and independent financial services complaint resolution that is free to **you**.

Their contact details are:

Website: www.afca.org.au

Email: info@afca.org.au

Freecall: 1800 931 678

In writing to: The Australian Financial Complaints Authority, GPO Box 3, Melbourne, Victoria 3001

Financial claims schemes

The **insurer** of this policy, ZAIL, is an insurance company authorised under the *Insurance Act 1973* (Cth) to carry on general insurance business in Australia. As such, they are subject to prudential requirements and standards, regulated by the Australian Prudential Regulation Authority (**APRA**).

This policy may be a protected policy under the Federal Government's Financial Claims Scheme (**FCS**) which is administered by **APRA**.

The **FCS** may apply in the event that a general insurance company becomes insolvent. If the **FCS** applies, a person who is entitled to make a claim under this insurance policy may be entitled to a payment under the **FCS**. Access to the **FCS** is subject to eligibility criteria.

Further information about the **FCS** can be obtained at www.fcs.gov.au.

Confirmation of transactions

If **you** need to clarify any of the information contained in this PDS, wish to confirm a transaction or **you** have any other queries regarding **your** policy, **your** first point of contact is **your** intermediary. However, if **you** would also like to contact **us** directly, please use the contact details on the back cover.

BENEFITS SUMMARY

Below is a summary of the coverage and benefits available under this policy. Please refer to the whole of this PDS, **your policy schedule**, and any other documents that make up **your** policy for full details and applicable terms and conditions, limits and exclusions.

Listed events – buildings & contents	Buildings	Contents
Accidental loss or damage by your tenant Page 29	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Theft by tenant Page 29	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Deliberate/intentional damage Page 30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Malicious damage/vandalism Page 30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Damage by tenant's pet Page 30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Fire Page 31	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Storm Page 31	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Lightning Page 32	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Flood Page 32	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Earthquake and tsunami Page 33	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Explosion Page 33	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Riots or civil commotion Page 33	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Escape of liquid Page 33	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Theft, attempted theft, burglary Page 34	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Impact damage Page 35	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Animal damage Page 35	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Broken glass Page 36	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Additional benefits – buildings & contents	Buildings	Contents
Removal of debris Page 37	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Reasonable costs
Prevention of further loss or damage Page 37	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Reasonable and necessary costs
Locating the source of escaped liquid Page 37	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Reasonable costs
Legal expenses – theft by tenant Page 37	<input checked="" type="checkbox"/> Up to \$5,000	<input checked="" type="checkbox"/> Up to \$5,000
Additional covers – buildings & contents	Buildings	Contents
Motor burnout Page 38	<input checked="" type="checkbox"/> Less than 7 years old	<input checked="" type="checkbox"/> Less than 7 years old
Malicious damage or vandalism to body corporate building Page 38	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Up to \$10,000
Keys and locks Page 39	<input checked="" type="checkbox"/> Up to \$500	<input checked="" type="checkbox"/> Up to \$500
Tax audit Page 39	<input checked="" type="checkbox"/> Up to \$3,000	<input checked="" type="checkbox"/> Up to \$3,000

Loss of rent Page 40			
Property uninhabitable or untenantable		Up to 12 months (long term tenancy) Up to 6 months/\$25,000 (short term tenancy)	
Prevention of access		Up to 12 months (long term tenancy) Up to 6 months/\$25,000 (short term tenancy)	
Death of tenant (long term tenancy)		Up to 15 weeks (long term tenancy)	
Death of tenant (short term tenancy)		Up to 6 weeks/\$5,000 (short term tenancy)	
Murder or suicide (or attempt at either)		Up to 12 months (long term tenancy) Up to 6 months/\$25,000 (short term tenancy)	
Partial loss of rent		Up to 10 weeks (long term tenancy)	
Rent default Page 46			
Defaulting tenant		Up to 20 weeks (long term tenancy)	
Vacating without notice		Up to 20 weeks (long term tenancy)	
Eviction of tenant		Up to 20 weeks (long term tenancy)	
Failure to vacate - long term tenancy		Up to 26 weeks (long term tenancy)	
Failure to vacate - short term tenancy		Up to 26 weeks/\$25,000 (short term tenancy)	
Hardship		Up to 6 weeks (long term tenancy)	
Additional benefits:			
(a) Legal expenses		Up to \$5,000	
(b) Representation costs		Up to \$500	
(c) Replacements of locks		Up to \$250	
(d) Removal/storage of goods		Up to \$500	
(e) Cleaning expenses		Up to \$500	
(f) Re-letting expenses		Up to \$500	
Optional covers		Buildings	Contents
Landlord workers compensation Page 52		Optional	Optional
Legal Liability		Buildings	Contents
Cover for legal liability Page 53		<input checked="" type="checkbox"/> Up to \$30 million	<input checked="" type="checkbox"/> Up to \$30 million
Additional benefits:			
(a) Defence costs Page 55		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Expenses incurred in attending court Page 55		<input checked="" type="checkbox"/> Up to \$250 per day, \$5,000 in total	<input checked="" type="checkbox"/> Up to \$250 per day, \$5,000 in total

WHO WE COVER

In this policy **you/your** means all the people named as the insured on **your policy schedule**.

WHERE WE COVER

Cover at the insured address

Your buildings and/or **contents** are covered at the **insured address** shown on **your policy schedule**.

Your contents items are covered while they are inside a building that is fully enclosed at the **insured address**. They may also be covered in the open air at the **insured address** subject to the limitations and exclusions in the 'Contents in the open air' section below.

There is no cover for **your contents** when they are away from the **insured address** (either temporarily or permanently removed).

Contents in the open air

Your contents items are covered while they are in the open air at the **insured address**.

The most **we** will pay for **contents** in the open air in any one claim is **\$2,500**.

BUILDINGS COVER

What are buildings

Only the following items at the **insured address** are included in the definition of **buildings**:

- residential buildings including any professional offices or surgeries in those buildings;
- domestic outbuildings, including garages, carports and sheds;
- fixed coverings to walls, floors and ceilings, not including fixed carpets, loose floor coverings, curtains or internal blinds;
- infrastructure for services, including infrastructure for the supply of electricity, gas, water, the internet and telephone;
- items built in, or fixed to, or on, the buildings such as built-in wardrobes, kitchen cupboards, floating floor boards and permanently connected appliances;
- blinds or awnings on the outside of the buildings;
- landscaping, paved terraces, paved pathways and paved driveways (excluding gravel driveways), retaining walls, fences and gates entirely or partly at the **insured address**;
- jetties, wharfs, pontoons and moorings used for domestic purposes only, which are located within the boundaries of the **insured address** or where part of their structure begins or terminates on the **insured address**; and
- anything permanently built, permanently constructed or permanently installed on **your** property for domestic purposes, including in ground swimming pools and spas (and their fixed accessories), tennis courts, decks, pergolas, clothes lines, play equipment, and fixed rainwater tanks, solar photovoltaic or hot water systems.

What are not buildings

The following items at the **insured address** are not included in the definition of **buildings**:

- property that a **tenant** is liable for under the terms of the **rental agreement**, other than any items in the list of 'What are buildings' above;
- portable electrical equipment which normally attaches to a power point only;
- fixed carpets, loose floor coverings, curtains, internal blinds (see 'What are contents' on page 26);
- plants, shrubs, or trees;
- any new building in the course of construction (excluding alterations, extensions or renovations to an existing building where the value of the work is less than or equal to **\$100,000**);
- loose or compacted soil, lawn, grass, artificial grass, gravel, pebbles, rocks, unpaved paths, unpaved driveways or granular rubber;
- a hotel, motel, **bed & breakfast**, **homestay**, hostel, **boarding house** or **guest house**;
- residential flats, units or town houses, which are part of a strata title development, other than structural domestic improvements that belong to **you** and which the body corporate is not legally responsible to insure;
- anything defined as **contents**; and
- any items which are not expressly set out in the list of 'What are buildings' above.

CONTENTS COVER

What are contents

Only the following items are included in the definition of **contents**:

- household goods that **you** own or are legally responsible for that are not fixed or fitted to **your buildings**, including fridges, washing machines, and dryers;
- fixed carpets, loose floor coverings, curtains and internal blinds;
- furniture and furnishings that are not built in;
- portable domestic appliances and utensils that are not built in;
- portable electrical equipment which normally attaches to a power point only;
- swimming pools, saunas and spas that are not permanently installed, including their accessories;
- fixtures and fittings that have been installed if **you** are the owner of a strata title unit and that are not insured by the body corporate; and
- pedal cycles, surfboards, sailboards, surf skis, ocean skis, kayaks, canoes, and stand up paddleboards. These items are subject to the limits shown below in the 'Contents with fixed limits' section (see page 27).

What are not contents

The following items are not included in the definition of **contents**:

- jewellery and watches;
- unset precious and semi-precious stones;
- items that contain gold or silver, other than those thinly covered with gold and/or silver;
- collections of stamps, medals or coins;
- money, bullion and negotiable instruments, such as cash, smart cards, and vouchers;
- items of clothing, furs, personal effects and documents of any kind;
- mobile phones and computers;
- plants and trees growing outdoors. This does not include plants and trees growing in pots or tubs;
- animals, including birds and fish;
- equipment for taking photographs, including accessories and unprocessed film;
- sporting equipment (other than those listed in 'What are contents' above);
- motor vehicles, motorcycles, mini-bikes, and motorised go-karts (other than ride-on mowers) whether they are capable of being registered or not;
- caravans or trailers;
- aircraft (including drones and model aircraft),
- watercraft (including jet skis);
- unfix building materials, such as bricks, tiles or timber;
- anything defined as **buildings**; and
- any items which are not expressly set out in the list of 'What are contents' above.

The most we will pay for contents claims

Contents with fixed limits

For **contents** items covered under this policy other than:

- fixed carpets;
- loose floor coverings;
- curtains;
- internal blinds; and
- the contents items listed in the table below,

the most **we** will pay for any one item, pair, set, collection or system is **\$20,000**.

This limit cannot be increased.

In addition, the **contents** items shown in the following table have fixed limits which determine the most **we** will pay for those items.

These limits cannot be increased.

Contents item	Fixed limit
<ul style="list-style-type: none">▪ Pedal cycles▪ Surfboards▪ Sailboards▪ Surf skis▪ Ocean skis▪ Kayaks▪ Canoes▪ Stand up paddleboards	\$2,000 in total per claim

WHAT YOU ARE COVERED FOR – BUILDINGS AND CONTENTS

Subject to the terms, conditions, limits and exclusions of the policy, **your buildings** and/or **contents** will be covered when certain **listed events** happen during the **period of insurance**. This section outlines the **listed events** that are covered under this policy – what is covered, any specific things that are excluded and any conditions that apply.

Your contents will be covered for loss, damage or destruction by the **listed events** in the sections:

- 'Listed Events – Buildings and Contents' (see page 29); and
- 'Listed Events – Contents Only' (see page 31).

Your buildings will only be covered for loss, damage or destruction by the **listed events** in the section:

- 'Listed Events – Buildings and Contents' (see page 29).

No cover is provided for **your buildings** from loss, damage or destruction by the **listed events** in the section 'Listed Events – Contents Only' (see page 31).

In certain circumstances the cover that is provided under these **listed events** will only apply when specific conditions are met:

- Unoccupied **buildings**

You are not covered for loss or damage if the **buildings** at the **insured address** have remained unoccupied for a continuous period of **100 days** or more, unless the loss or damage is a direct result of:

- earthquake or tsunami;
- lightning or thunderbolt;
- riot and civil commotion; or
- impact by a vehicle, aircraft, watercraft, space debris, rocket, satellite or a tree branch, however **we** will not cover any subsequent resultant damage (for example, water entering the **buildings** following earthquake damage).

If the **buildings** at the **insured address** are going to be unoccupied for more than **100 days** then **you** can ask **us** to provide cover and if **we** agree to do so **we** will advise **you** in writing.

The cover that is provided under these **listed events** should also be considered in conjunction with the 'General exclusions' section (beginning on page 58).

The most we will pay – buildings and contents

The most **we** will pay for loss, damage or destruction to **your buildings** and/or **your contents** from **listed events** in this section is the sum insured shown on **your policy schedule**, prior to the application of any 'additional benefits' or 'additional covers' which may be applicable to the claim.

See the section 'About your sum insured' on page 12 for more details.

Listed Events – Buildings and Contents

Your contents and **your buildings** are covered for loss, damage or destruction by the **listed events** in this section.

Excess payable – buildings and contents

Where a claim relates to damage or loss caused by a **listed event** in this section the **excess** payable will be the maximum of the following (including if it relates to loss or damage from separate identifiable events):

- the standard **excess** shown on **your policy schedule**; and
- **\$1,000**.

Accidental loss or damage by your tenant

What is covered
Accidental loss or damage caused by: <ul style="list-style-type: none">▪ your tenant, including their children; or▪ a visitor of your tenant, including their children.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ you or anyone acting on your behalf or with your permission;▪ tenant neglect, carelessness, poor housekeeping, or unhygienic living habits; Loss or damage resulting from: <ul style="list-style-type: none">▪ maintenance operations carried out by your tenant or anyone acting on their behalf;▪ repairs, or attempted repairs, carried out by your tenants or anyone acting on their behalf;▪ scratching, denting, chipping, rubbing or scuffing.

Theft by tenant

What is covered
Loss or damage to your buildings and/or contents as a result of theft by: <ul style="list-style-type: none">▪ your tenant, including their children; or▪ a visitor of your tenant, including their children.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ you or anyone acting on your behalf or with your express or implied consent.

Deliberate or intentional damage

What is covered
Loss or damage caused by deliberate or intentional damage .
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ you or anyone acting on your behalf or with your permission.

Malicious damage or vandalism

What is covered
Loss or damage caused by malicious damage or vandalism .
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ you or anyone acting on your behalf or with your permission.

Damage by tenant's pet

What is covered
Loss or damage caused by a domestic pet (other than a reptile) that is owned by your tenant and lives at the insured address .
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ a reptile;▪ any animal kept for a business or commercial purpose.

Listed Events – Contents Only

Your contents are covered for loss, damage or destruction by the **listed events** in this section.

Your buildings are not covered for loss, damage or destruction by the **listed events** in this section.

Fire

What is covered
Loss or damage caused by fire, including bushfire and grassfire.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ a gradual process or repeated exposure to smoke or fire.

Storm

What is covered
Loss or damage caused by storm , wind, hail or rainwater. Loss or damage caused by storm surge will also be covered but only if there is other damage as a result of the storm .
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ actions or movements of the sea, other than storm surge which occurs at the same time as the storm damage;▪ landslide or subsidence, but we will cover loss or damage caused by a landslide or subsidence if it occurs within 72 hours of, and directly because of, a storm; or▪ water entering the buildings through any opening made for the purposes of building repairs or renovation. Loss or damage to: <ul style="list-style-type: none">▪ retaining walls and sea walls;▪ boat jetties, pontoons, mooring poles or bridges;▪ gates, fences or free-standing outdoor walls that are not structurally sound or well maintained. Any costs associated with: <ul style="list-style-type: none">▪ removal of mud or debris from tanks, swimming pools or spas, including replacing the water.

Lightning

What is covered
Loss or damage caused by lightning, including power surge caused by lightning.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ power failures or surges that were not a direct result of lightning.

Flood

What is covered
Loss or damage caused by flood . Flood means the covering of normally dry land by water that has escaped or been released from the normal confines of any of the following: <ul style="list-style-type: none">▪ a lake (whether or not it has been altered or modified);▪ a river (whether or not it has been altered or modified);▪ a creek (whether or not it has been altered or modified);▪ another natural watercourse (whether or not it has been altered or modified);▪ a reservoir;▪ a canal;▪ a dam.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ actions or movements of the sea, including storm surge (however storm surge may be covered under the storm listed event – see page 31); or▪ landslide or subsidence, but we will cover loss or damage caused by a landslide or subsidence if it occurs within 72 hours of, and directly because of, a flood. Loss or damage to: <ul style="list-style-type: none">▪ retaining walls and sea walls;▪ boat jetties, pontoons, mooring poles or bridges; or▪ gates, fences or free-standing outdoor walls that are not structurally sound or well maintained. Any costs associated with: <ul style="list-style-type: none">▪ removal of mud or debris from tanks, swimming pools or spas, including replacing the water.

Earthquake and tsunami

What is covered
Loss or damage caused by an earthquake or tsunami.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ actions or movements of the sea or storm surge (however storm surge may be covered under the storm listed event – see page 31); or▪ landslide or subsidence, but we will cover loss or damage caused by a landslide or subsidence if it occurs within 72 hours of, and directly because of, an earthquake or tsunami. Loss or damage: <ul style="list-style-type: none">▪ that occurs more than 72 hours after an earthquake or tsunami.

Explosion

What is covered
Loss or damage caused by an explosion.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ landslide or subsidence, but we will cover loss or damage caused by a landslide or subsidence if it occurs within 72 hours of, and directly because of, an explosion. Any costs associated with: <ul style="list-style-type: none">▪ replacing the item that exploded.

Riots or civil commotion

What is covered
Loss or damage caused by riot, civil commotion or public disturbance.
What is not covered
Loss or damage caused by: <ul style="list-style-type: none">▪ you or anyone acting on your behalf or with your permission.

Escape of liquid

What is covered

Loss or damage caused by liquid escaping, leaking, overflowing or bursting from any of the following:

- house gutters, drainpipes or pipes;
- sanitary fixtures (such as toilets, sinks or baths);
- appliances (such as washing machines, refrigerators or dishwashers);
- swimming pools or spas;
- fixed heating systems; and
- fixed water tanks.

We will also pay for reasonable costs associated with locating the cause of the damage, and any damage to **your buildings** and/or **contents** caused while looking for the cause.

What is not covered

Loss or damage caused by:

- a gradual process of bursting, leaking, splashing, dripping or overflowing over a period of time when **you** could have reasonably been expected to be aware of this condition;
- landslide or subsidence, but **we** will cover loss or damage caused by a landslide or subsidence if it occurs within **72 hours** of, and directly because of, liquid escaping from:
 - a fixed pipe or something attached to a fixed pipe;
 - a fixed gutter;
 - a fixed tank apparatus; or
 - a drain; or
- water leaking from a shower recess or shower base.

Loss or damage to:

- retaining walls.

Any costs associated with:

- repairing or replacing the item from which the liquid escaped.

Theft, attempted theft or burglary

What is covered

Loss or damage caused by a theft, burglary, or an attempt at either.

What is not covered

Loss or damage caused by:

- **you** or anyone acting on **your** behalf or with **your** express or implied consent; or
- **your tenant** (including their children) or a visitor of **your tenant** (including their children), however cover may be provided under the **listed event** 'Theft by tenant' on page 29).

Impact damage

What is covered

Loss or damage caused by impact at the **insured address** from:

- trees or branches;
- aircraft, vehicles, trailers, watercraft or any items falling from them;
- debris from space or meteorites;
- TV aerials, satellite dishes;
- masts, flagpoles or power poles.

If a tree at the **insured address** causes loss or damage to **your buildings** then **we** will also pay the reasonable costs for removing and disposing of the fallen tree (or part of it) and treating the stump so it will no longer grow.

What is not covered

Loss or damage caused by:

- tree cutting, lopping or felling at the **insured address**.

Loss or damage to:

- any portion of a fence or wall this is not owned by **you**; or
- driveways, paths, paving or underground services caused by a road vehicle, crane or earthmoving equipment.

Any costs associated with:

- removal of tree stumps or roots still in the ground; or
- removing trees or branches that have not damaged **your buildings** or **contents**.

Animal damage

What is covered

Loss or damage caused by an animal or bird that is not kept at the **insured address**.

What is not covered

Loss or damage caused by:

- an animal or bird that **you** own or are responsible for;
- an animal or bird that **your tenant** owns or is responsible for (cover may be provided under the 'Damage by tenant's pet' **listed event** – see page 30);
- insects, vermin or rodents, except if they cause damage covered under the **listed events** of:
 - fire (see page 31);
 - escape of liquid (see page 33); or
- an animal, bird, insect, vermin or rodent eating, chewing, biting, clawing, pecking, scratching, nesting or soiling, other than an animal (except insects, vermin or rodents) which becomes accidentally trapped in **your buildings** that does not belong to **you** or anyone living at the **insured address**.

Broken glass

What is covered

Accidental breakage of:

- glass that forms part of the furnishings at **the insured address** for use by the **tenant**;
- fitted glass in furniture and unfixed hung mirrors.

What is not covered

Loss or damage to:

- glass in TV, computer equipment, phones, tablets or visual/audio electronic device;
- glassware, crystal, crockery items normally carried by hand;
- glass that is part of a vase, decanter, jug or ornament;
- fixed glass panels in **your buildings**, including any window tinting or shatter proofing material attached to the glass;
- cook tops or oven doors;
- fixed cooking or heating appliances;
- fixed shower bases, basins, sinks, spas, baths, toilets that are made of vitreous china, acrylic or fibreglass;
- glass in fixed light fittings, chandeliers and pendant lights; or
- glass in greenhouses or glasshouses.

Loss or damage:

- where the breakage to the item does not extend through its thickness (e.g. chips, scratches).

ADDITIONAL BENEFITS – BUILDINGS AND CONTENTS

If **we** accept **your** claim for loss or damage to **your buildings** or **contents** due to a **listed event** happening during the **period of insurance**, **we** will also provide the following additional benefits. These additional benefits will be paid in addition to the sum insured shown on **your policy schedule**, up to the limits shown below for each of the additional benefits.

There are some things which are excluded under these additional benefits and these are shown below. In addition, the information in the 'General exclusions' section beginning on page 58 should also be referred to when determining whether any additional benefit will be paid.

Removal of debris

If there is loss or damage to **your contents** as a result of a **listed event** that is covered under this policy then **we** will pay the reasonable costs to remove and dispose of any damaged **contents** items.

Prevention of further loss or damage

If **your contents** are lost or damaged and **we** have agreed that the loss or damage will be covered under this policy then **we** will pay the reasonable and necessary costs to protect **your contents** from further loss or damage.

Locating the source of escaped liquid

If **we** accept a claim for damage caused by liquid escaping, leaking, overflowing or bursting from any of the following:

- house gutters, drainpipes or pipes;
- sanitary fixtures (such as toilets, sinks or baths);
- appliances (such as washing machines, refrigerators or dishwashers);
- swimming pools or spas;
- fixed heating systems; or
- fixed water tanks,

then **we** will also pay for the reasonable costs associated with locating the cause of the damage, and any damage to **contents** caused while looking for the cause.

We will not pay for any costs associated with repairing or replacing the item from which the liquid escaped.

Legal expenses – theft by tenant

If **we** pay a claim for under the **listed event** 'theft by tenant' (see page 29) **we** will also pay up to **\$5,000** in legal expenses per claim that **you** incur to recover amounts for items stolen by **your tenant** (including their children) or a visitor of **your tenant** (including their children).

We will only pay these legal expenses if **we** agreed to pay them prior to them being incurred.

ADDITIONAL COVERS – BUILDINGS AND CONTENTS

This policy also provides the following additional covers. These additional covers can be claimed for without there being any loss or damage to **your buildings** or **contents** as defined in the previous sections.

This section shows what is covered under each of these additional covers, and what limitations or exclusions there are. In addition, the information in the 'General exclusions' section beginning on page 58 should also be referred to when determining whether any additional cover will be paid.

Motor burnout

If an electric motor in household equipment or appliances that is part of **your contents** and which is less than **7 years** old is burnt out or fused during the **period of insurance** then **we** will pay the reasonable costs to repair or replace it.

If an electric motor cannot be repaired or replaced, **we** will pay the replacement cost of an equivalent motor. **We** will not pay for the replacement of the whole appliance unless it costs **us** less than it would to repair or replace the motor.

We will not cover any electric motors that:

- are part of **your buildings**;
- form part of equipment used in conjunction with **your** business, trade, or profession; or
- are more than **7 years** old.

We will not pay for any costs:

- where **you** can recover under a manufacturer's guarantee or warranty; or
- associated with extracting or reinstalling a submersible or underground motor or pump.

The **excess** payable on any claims under this additional cover will be the **excess** shown on **your policy schedule**.

Malicious damage or vandalism to body corporate building

If a **tenant** or a visitor of the **tenant** causes damage to the body corporate building and

- the damage relates to **malicious damage or vandalism**; and
- **you** are legally liable for the damage,

then **we** will pay up to **\$10,000**.

The amount **we** pay under this additional cover is in addition to the sum insured.

This additional cover does not apply to damage that results from **deliberate or intentional damage**.

The **excess** payable on any claims under this additional cover will be the **contents excess** shown on **your policy schedule**.

Keys and locks

If a key to an external door lock or external window lock is stolen as a result of burglary or a house break-in during the **period of insurance** then **we** will pay the reasonable and necessary costs up to **\$500** to replace the external lock, key or cylinder with a similar item.

No **excess** applies when **you** claim under this additional cover only.

Tax audit

We will pay for the fees **you** must pay to an accountant when **your** financial affairs are audited by the Australian Tax Office in respect of the property at the **insured address** shown on **your policy schedule**.

You must advise **us** of any such audit prior to the fees being incurred.

We will not pay claims for:

- any audit that relates to a criminal prosecution;
- fees where the final assessment of **your** taxable income for the period being audited is 20%, or more, higher than **your** original declaration;
- fees incurred in relation to any enquiries from the Australian Taxation Office which are not related to an identified intention to conduct an audit;
- fees for work performed outside the time limits allowed by the Australian Taxation Office; or
- any fines, penalties or adjustments of taxation.

The most **we** will pay under this additional cover is **\$3,000** during any **period of insurance**.

No **excess** applies when **you** claim under this additional cover only.

WHAT YOU ARE COVERED FOR – LOSS OF RENT

This section shows what is covered under the 'loss of rent' cover, and what limitations or exclusions there are. In addition, the information in the 'General exclusions' section beginning on page 58 should also be referred to when determining the extent of the cover provided.

Property uninhabitable or untenantable

Insured event

- **Your buildings** and/or **contents** are lost, damaged or destroyed as a result of a **listed event** that is covered under this policy (see page 28); and
- **Your property** at the **insured address** is **uninhabitable** or **untenantable** as a result of that loss, damage or destruction.

What we will cover – long term or permanent tenancy

If the property at the **insured address** is let as a **long term tenancy** (and this is shown on **your policy schedule**), **we** will pay the **weekly rental amount** for the period:

- from the latter of:
 - when the loss, damage or destruction occurred;
 - when the property became **uninhabitable** or **untenantable**,
- until the first of these events occurs:
 - the repair or replacement of the **buildings** and/or **contents** has been completed;
 - the property becomes tenantable;
 - the property is re-let;
 - **we** have been paying the **weekly rental amount** for **12 months**.

When the property becomes tenantable following the completion of the repairs or replacement, **we** will also pay the **weekly rental amount** for up to **2 additional weeks** while the property is being re-let. **You** or **your property manager** must be actively attempting to re-let the property during this period. Cover will cease once it has been re-let.

The most **we** will pay in this insured event will be an amount equivalent to **12 months** of the **weekly rental amount**.

What we will cover – short term tenancy or holiday let

If the property at the **insured address** is let as a **short term tenancy** (and this is shown on **your policy schedule**), **we** will pay the loss of rent associated with any documented rental bookings that were in place when the loss, damage or destruction occurred, where the booking was during the period:

- from the latter of:
 - when the loss, damage or destruction occurred;
 - when the property became **uninhabitable** or **untenantable**,
- until the first of these events occurs:
 - the repair or replacement of the **buildings** and/or **contents** has been completed;
 - the property becomes tenantable;
 - a new short term booking at the property begins;
 - **6 months** has passed; or
 - the limit for this insured event is reached.

The most **we** will pay in this insured event will be **\$25,000** in any **period of insurance**.

Prevention of access

Insured event

- Another property near the **insured address** suffers loss, damage or destruction; and
- That loss, damage or destruction would have been covered under this policy in accordance with the section 'What you are covered for – Buildings and Contents' on page 28 if it had occurred at the **insured address**; and
- **Your tenants** are prevented access to **your** property at the **insured address** as a result.

What we will cover – long term or permanent tenancy

If the property at the **insured address** is let as a **long term tenancy** (and this is shown on **your policy schedule**), **we** will pay the **weekly rental amount** for the period:

- from the latter of:
 - when the loss, damage or destruction to the nearby property occurred;
 - when access to the property at the **insured address** was prevented,
- until the first of these events occurs:
 - access to the **insured address** has been restored;
 - **we** have been paying the **weekly rental amount** for **12 months**.

The most **we** will pay in this insured event will be an amount equivalent to **12 months** of the **weekly rental amount**.

What we will cover – short term tenancy or holiday let

If the property at the **insured address** is let as a **short term tenancy** (and this is shown on **your policy schedule**), **we** will pay the loss of rent associated with any documented rental bookings that were in place when the loss, damage or destruction occurred, where the booking was during the period:

- from the latter of:
 - when the loss, damage or destruction to the nearby property occurred;
 - when access to the property at the **insured address** was prevented,
- until the first of these events occurs:
 - access to the **insured address** has been restored;
 - **6 months** has passed; or
 - the limit for this insured event is reached.

The most **we** will pay in this insured event will be **\$25,000** in any **period of insurance**.

Death of tenant – long term or permanent tenancy

Insured event
<ul style="list-style-type: none">▪ The death of your tenant who is the sole person listed on the rental agreement.
What we will cover – long term or permanent residency
<p>If the property at the insured address is let as a long term tenancy (and this is shown on your policy schedule), we will pay the weekly rental amount for the period:</p> <ul style="list-style-type: none">▪ from the date to which rent had been paid up to;▪ until the first of these events occurs:<ul style="list-style-type: none">– the property is re-let;– we have been paying the weekly rental amount for 15 weeks. <p>The most we will pay in this insured event will be an amount equivalent to 15 weeks of the weekly rental amount.</p>

Death of tenant – short term tenancy or holiday let

Insured event
<ul style="list-style-type: none">▪ The death of your tenant or a member of your tenant's family during the period they are occupying the property at the insured address.
What we will cover – short term tenancy or holiday let
<p>If the property at the insured address is let as a short term tenancy (and this is shown on your policy schedule), we will pay the loss of rent associated with the period:</p> <ul style="list-style-type: none">▪ from the date of death,▪ until the first of these events occurs:<ul style="list-style-type: none">– the end of the contracted rental booking;– a new booking commences at the property;– 6 weeks has passed; or– the limit for this insured event is reached. <p>The most we will pay in this insured event will be \$5,000 in any period of insurance.</p>

Murder or suicide (or attempted murder or suicide)

Insured event
<ul style="list-style-type: none">There is a murder or suicide (or an attempt at either) at the property at the insured address; andThe property is temporarily untenantable as a result of that murder or suicide (or that attempt at either).
What we will cover – long term or permanent tenancy
<p>If the property at the insured address is let as a long term tenancy (and this is shown on your policy schedule), we will pay the weekly rental amount for the period:</p> <ul style="list-style-type: none">from the date of the murder or suicide (or attempt at either);until the first of these events occurs:<ul style="list-style-type: none">the property becomes tenantable;the property is re-let;we have been paying the weekly rental amount for 12 months. <p>The most we will pay in this insured event will be an amount equivalent to 12 months of the weekly rental amount.</p>
What we will cover – short term tenancy or holiday let
<p>If the property at the insured address is let as a short term tenancy (and this is shown on your policy schedule), we will pay the loss of rent associated with any documented rental bookings that were in place on the date of the murder or suicide (or attempt at either), where the booking was during the period:</p> <ul style="list-style-type: none">from the date of the murder or suicide (or attempt at either);until the first of these events occurs:<ul style="list-style-type: none">the property becomes tenantable;the property is re-let;6 months has passed; orthe limit for this insured event is reached. <p>The most we will pay in this insured event will be \$25,000 in any period of insurance.</p>

Partial loss of rent

Insured event

- **Your buildings** and/or **contents** are lost, damaged or destroyed as a result of a **listed event** (see page 28);
- **Your buildings** and/or **contents** remain inhabitable and tenable, however the loss, damage or destruction means that **your tenant** does not have full use of all aspects of the **buildings** and/or **contents**;
- **You** have agreed to reduce the rent payable by the **tenant** during the period until the **buildings** and/or **contents** are repaired; and
- **We** have agreed that the reduction in rent is reasonable given the loss of use due to the loss, damage or destruction.

What we will cover – long term or permanent tenancy

If the property at the **insured address** is let as a **long term tenancy** (and this is shown on **your policy schedule**), **we** will pay the reduced portion of the **weekly rental amount** for the period:

- from when the loss, damage or destruction occurred;
- until the first of these events occurs:
 - the repair or replacement of the **buildings** and/or **contents** has been completed;
 - **we** have been paying the reduced proportion of the **weekly rental amount** for **10 weeks**.

- Example:**
- The **weekly rental amount** is **\$1,000**;
 - One bedroom is damaged and unable to be used until repairs are complete;
 - That bedroom represents approximately **25%** of the overall size of the property;
 - **You** have agreed with the **tenant** to reduce the rent by **\$250** until the bedroom can be lived in again, and **we** agree that is reasonable;
 - **We** will pay **\$250** per week until the repairs are complete (for up to **10 weeks**)

What we will cover – short term tenancy or holiday let

There is no cover under this insured event if the property is let as a **short term tenancy**.

WHAT YOU ARE COVERED FOR – RENT DEFAULT

This section shows what is covered under the 'rent default' cover, and what limitations or exclusions there are. In addition, the information in the 'General exclusions' section beginning on page 58 should also be referred to when determining the extent of the cover provided.

There is no cover provided under this 'rent default' cover if the property at the **insured address** is let as a **short term tenancy**, other than the insured event 'Failure to vacate – short term tenancy or holiday let' (see page 49). For all other insured events, the property at the **insured address** must be let as a **long term tenancy** with a valid **rental agreement** in place in order to claim for 'rent default'.

When **we** pay a claim under 'rent default' cover, there are some additional benefits which **we** will also pay (where relevant). More details of the 'Additional benefits – rent default' are shown on page 50.

In addition to the particulars of the insured events covered, there are conditions which must be met to ensure that a claim under 'rent default' cover can be made. Please see the section 'Conditions – rent default' on page 51 for the specific conditions required. Any failure to meet these conditions may mean that **we** can refuse to pay a claim under this cover or reduce the amount of the claim.

Please refer to the section 'Excess payable – rent default' on page 50 for more details on the **excess** payable for claims under this cover.

Defaulting tenant

Insured event
<ul style="list-style-type: none">▪ Your tenant either:<ul style="list-style-type: none">– stops paying the rent that is owed under the rental agreement; or– vacates your buildings after giving you or your property manager the required notice in accordance with the rental agreement but leaving unpaid rent; or– vacates your buildings at the end of the tenancy period leaving unpaid rent.
What we will cover – long term or permanent tenancy
<p>If the property at the insured address is let as a long term tenancy (and this is shown on your policy schedule), we will pay the weekly rental amount for the period:</p> <ul style="list-style-type: none">▪ from the date to which rent had been paid up to;▪ until the first of these events occurs:<ul style="list-style-type: none">– the property is re-let;– the tenant's rental agreement expires;– the tenant recommences paying rent as per the rental agreement;– we have been paying the weekly rental amount for 20 weeks. <p>The most we will pay in this insured event will be 20 weeks of the weekly rental amount.</p>
What we will cover – short term tenancy or holiday let
<p>There is no cover under this insured event if the property is let on a short term tenancy.</p>

Vacating without notice

Insured event
<ul style="list-style-type: none">▪ Your tenant vacates your buildings prior to the end of the tenancy period without giving you or your property manager the required notice in accordance with the rental agreement.
What we will cover – long term or permanent tenancy
<p>If the property at the insured address is let as a long term tenancy (and this is shown on your policy schedule), we will pay the weekly rental amount for the period:</p> <ul style="list-style-type: none">▪ from the date to which rent had been paid up to;▪ until the first of these events occurs:<ul style="list-style-type: none">– the property is re-let;– the tenant's rental agreement expires;– we have been paying the weekly rental amount for 20 weeks. <p>The most we will pay in this insured event will be 20 weeks of the weekly rental amount.</p>
What we will cover – short term tenancy or holiday let
<p>There is no cover under this insured event if the property is let on a short term tenancy.</p>

Eviction of tenant

Insured event
<ul style="list-style-type: none">▪ Your tenant is legally evicted from your buildings via:<ul style="list-style-type: none">– a termination notice by you or your property manager; or– an order from a court, residential tenancies tribunal or other relevant authority, due to rent being in arrears.
What we will cover – long term or permanent tenancy
<p>If the property at the insured address is let as a long term tenancy (and this is shown on your policy schedule), we will pay the weekly rental amount for the period:</p> <ul style="list-style-type: none">▪ from the date to which rent had been paid up to;▪ until the first of these events occurs:<ul style="list-style-type: none">– the property is re-let;– the tenant's rental agreement expires;– we have been paying the weekly rental amount for 20 weeks. <p>The most we will pay in this insured event will be 20 weeks of the weekly rental amount.</p>
What we will cover – short term tenancy or holiday let
<p>There is no cover under this insured event if the property is let on a short term tenancy.</p>

Failure to vacate – long term or permanent tenancy

Insured event
<ul style="list-style-type: none">▪ Your tenant stops paying the rent that is owed under the rental agreement; and▪ Your tenant refuses to vacate your buildings after a lawful order from a court, residential tenancies tribunal or other relevant authority.
What we will cover – long term or permanent tenancy
<p>If the property at the insured address is let as a long term tenancy (and this is shown on your policy schedule), we will pay the weekly rental amount for the period:</p> <ul style="list-style-type: none">▪ from the date to which rent had been paid up to;▪ until the first of these events occurs:<ul style="list-style-type: none">– the property is re-let;– we have been paying the weekly rental amount for 26 weeks. <p>The most we will pay in this insured event will be 26 weeks of the weekly rental amount.</p>
What we will cover – short term tenancy or holiday let
<p>There is no cover under this insured event if the property is let on a short term tenancy. Please refer to the insured event 'Failure to vacate – short term tenancy or holiday let' below.</p>

Failure to vacate – short term tenancy or holiday let

Insured event
<ul style="list-style-type: none">▪ Your tenant fails to vacate the property at the insured address at the end of a short term tenancy.
What we will cover – long term or permanent tenancy
There is no cover under this insured event if the property is let as a long term tenancy . Please refer to the insured event 'Failure to vacate – long term or permanent tenancy' above.
What we will cover – short term tenancy or holiday let
If the property at the insured address is let as a short term tenancy (and this is shown on your policy schedule), we will pay the loss of rent associated with any documented rental bookings impacted by the failure of your tenant to vacate: <ul style="list-style-type: none">▪ from the day after the documented rental booking ceases;▪ until the first of these events occurs:<ul style="list-style-type: none">– the tenant vacates the property;– 26 weeks has passed; or– the limit for this insured event is reached. The most we will pay in this insured event will be \$25,000 in any period of insurance .

Hardship

Insured event
<ul style="list-style-type: none">▪ A court, residential tenancies tribunal or other relevant authority legally terminates the rental agreement of your tenant on the grounds of hardship.
What we will cover – long term or permanent tenancy
If the property at the insured address is let as a long term tenancy (and this is shown on your policy schedule), we will pay the weekly rental amount for the period: <ul style="list-style-type: none">▪ from the date to which rent had been paid up to;▪ until the first of these events occurs:<ul style="list-style-type: none">– the property is re-let;– we have been paying the weekly rental amount for 6 weeks. The most we will pay in this insured event will be 6 weeks of the weekly rental amount . When we pay a claim for 'rent default' under the insured event of hardship we will not hold your tenant responsible for any amount we pay you .
What we will cover – short term tenancy or holiday let
There is no cover under this insured event if the property is let on a short term tenancy .

Additional benefits – rent default

When **we** pay a claim for any of the insured events listed under 'rent default', **we** will also pay the following additional benefits (where relevant):

Legal expenses

Up to **\$5,000** in legal expenses per claim that **you** incur to:

- legally evict **your tenants**; or
- recover amounts owed to **you** by **your tenants**.

We will only pay these legal expenses if **we** agreed to pay them prior to them being incurred.

Representation costs

Up to **\$500** per **period of insurance** for costs incurred as a result of:

- **your property manager** representing **you** at a court, residential tenancies tribunal or other relevant authority in order to obtain a court order against **your tenant**;
- engaging a bailiff/sheriff to evict **your tenant**.

This additional benefit is not payable if:

- the expense is already covered under the agreement between **you** and **your property manager**;
- the costs are incurred or charged by **your property manager** on **your** behalf.

Replacement of locks

Up to **\$250** per claim to replace the locks at **your buildings** where **your tenant** fails to return the keys following one of the 'rent default' insured events listed above.

Removal and storage of goods

Up to **\$500** per tenancy for costs that are in excess of the **bond money** to remove and store the **tenant's** possessions where they are left at **your buildings** following the **tenant** vacating them.

This additional benefit is only payable if **you** are required to remove and store the possessions under the *Residential Tenancies Act 2010* (NSW) (or other relevant legislation).

Cleaning expenses

Up to **\$500** per tenancy for costs involved in cleaning the property if the **tenant** has vacated **your buildings** without cleaning them and as a result the property is **untenantable**.

We will not pay for:

- any cleaning associated with common areas or parts of **your buildings** that were not occupied by **your tenant**;
- any maintenance required, such as painting or redecorating.

Re-letting expenses

Up to **\$500** during a **period of insurance** for re-letting expenses that are in excess of the **bond money**, provided that:

- the **bond money** was equivalent to at least 4 weeks rent;
- the **bond money** has been fully exhausted.

Excess payable – rent default

The **excess** payable for any claim under the 'rent default' cover is the maximum of:

- the standard **excess** shown on **your policy schedule**; and
- **\$1,000**.

Claims payment basis – rent default

The amount **we** pay for a claim under the 'rent default' cover will be reduced by:

- the balance (if any) of any **bond money** remaining after deduction of:
 - allowable re-letting expenses; and
 - any other costs or expenses **you** are legally entitled to deduct from the **bond money**; and
- any **break fee** which the **tenant** has paid under the **rental agreement**.

Conditions – rent default

The following conditions must be met in order for a claim under the 'rent default' cover to be paid, or to ensure that any claim is paid in full.

You or **your property manager** must:

- ensure a valid written **rental agreement** is in place from the beginning of the tenancy;
- require **bond money** of an amount of at least 4 week's rent to be collected;
- actively seek to re-let the property whenever it is tenantable but unoccupied as a result of a 'rent default' insured event;
- follow all reasonable steps as soon as possible to repair any damage at the property at the **insured address** that may make it **uninhabitable** or **untenantable**;
- take all reasonable steps legally available and in accordance with the *Residential Tenancies Act 2010* (NSW) (or other relevant legislation) to remedy any rent default insured events, including:
 - issuing all rent arrears and termination notices to **your tenant** in a timely manner;
 - pursuing a court or tribunal order following the expiry of a breach or termination notice.

Rent default cover will not apply if rent is in arrears as at the commencement of the **period of insurance**. In that situation, for rent default cover to commence **your tenant** must first pay the rent that was in arrears, and then pay the agreed rent as per the **rental agreement** for a period of four consecutive weeks. **You** are responsible for knowing whether rent is in arrears as at the commencement of the **period of insurance**, even if you utilise the services of a **property manager**.

Rent default cover does not cover any loss of rent for any period prior to the commencement of the **period of insurance**.

We will not pay any claim under the 'rent default' cover if **your tenant** leaves **your** property at the **insured address** with or without notice, and **you** have failed to rectify a Notice of Remedy breach issued by **your tenant** to **you**.

OPTIONAL COVERS

You can ask **us** to add the following optional cover to **your** policy. If **you** do and **we** agree to add the optional cover then **we** will require an additional **premium** and the details of the optional cover added will be shown on **your policy schedule**. If this optional cover is not shown on **your policy schedule** then it has not been added to **your** policy and the coverage described in this section does not apply.

Landlord workers compensation

Available in Western Australia, ACT and Tasmania only

If **we** have provided the option for **you** to select cover for 'Landlord workers compensation' and **you** are eligible to select this option, **your policy schedule** will show whether **you** have added this optional cover or not. **You** will be charged an additional **premium** to include this optional cover.

If **you** employ a domestic worker, on a casual basis or otherwise, to do work at **your buildings** at the **insured address** **you** may be required by law to provide that person with workers compensation insurance.

If **you** fail to do so, and **your** employee is injured in the course of their employment by **you**, **you** may be liable to compensate them.

If **your policy schedule** shows that **you** have included cover for 'Landlord workers compensation', this policy includes statutory domestic workers compensation cover according to the legislation in **your** State or Territory, up to the amount required by **your** State or Territory's legislation.

On request, **we** will provide **you** a copy of the statutory policy.

If **your policy schedule** shows that **you** have not included cover for 'Landlord workers compensation' then there is no cover provided for 'Landlord workers compensation' under this policy.

LEGAL LIABILITY

What you are covered for – legal liability

The following are subject to the terms, conditions, limits and exclusions of the policy.

We will cover **you** against any claim for compensation or expenses which **you** become legally liable to pay for as the owner or occupier of the **buildings** in respect of:

- the death of, or **personal injury** to, any person; or
- the **damage to property**,

resulting from an **occurrence** during the **period of insurance** at the **insured address**.

If **you** own part of the **buildings** that has been subdivided, **we** will cover **you** against any claim for compensation or expenses which **you** become legally liable to pay for as the owner of **your contents** or resulting from the occupancy of **your** part of the **buildings** in respect of:

- the death of, or **personal injury** to, any person; or
- the **damage to property**,

resulting from an **occurrence** during the **period of insurance** at the **insured address**.

We will cover **you** against any claim for compensation or expenses which **you** become legally liable to pay for in respect of:

- the death of, or **personal injury** to, any person; or
- the **damage to property**,

resulting from an **occurrence** that happens as a result of any defects in **your contents** during the **period of insurance** at the **insured address**.

If **you** have a car park at the **insured address** for **your tenants** or guests of **your tenants**, **we** will cover **you** against any claim for compensation or expenses which **you** become legally liable to pay for:

- the **damage to property**,

resulting from an **occurrence** that happens while the property is in the car park at the **insured address** during the **period of insurance**.

The most we will cover – legal liability

The most **we** will cover for any liability claim is **\$30,000,000** for any one **occurrence**.

No **excess** applies when **you** claim under this legal liability cover only.

What you are not covered for – legal liability

In addition to the 'General exclusions' section (beginning on page 58) these exclusions apply to **your** liability cover and additional benefits below in the 'Additional benefits – legal liability' section beginning on page 55.

We will not cover any liability arising from:

- use of a motor vehicle, motorcycle, mini-bike, aircraft, drone or watercraft, other than ride-on mowers;
- servicing, repairing or maintaining any vehicle;
- use of a caravan or trailer when the caravan or trailer is attached to a motor vehicle or motorcycle;
- any alterations, servicing, repairing or any additions to lifts, escalators or hoists, including anything that is part of a lift, escalator or hoist;
- vibration or interference with the support of land, **buildings** or other property;
- the erection or demolition of **buildings**;
- the discharge, release or escape of any pollutants;
- the removal, neutralising or cleaning up of pollutants;
- any agreement or contract **you** enter into, however **we** will cover **your** liability if **you** would have been liable without the agreement or contract;
- any act of libel or slander;
- directly or indirectly out of or in connection with the actual or alleged use, removal of, presence of or exposure to asbestos, any asbestos products or products containing asbestos;
- any alleged or actual act or omission committed, or alleged to have been committed, prior to the commencement of the policy;
- any disease that is transmitted by **you**, or any member of **your family** who normally lives with **you**;
- any business, profession, trade or occupation carried on by **you**, except managing the **buildings** and their surrounds.

We will not cover any:

- penalties, fines or awards of aggravated, exemplary or punitive damages made against **you**;
- **personal injury** to **you**, or any member of **your family** who normally lives with **you**, or any other person who normally lives with **you**;
- **personal injury** to any person **you** employ and that **personal injury** arises from their employment with **you**;
- **damage to property** that belongs to **you**, any member of **your family** who normally lives with **you**, or any other person who normally lives with **you**;
- **damage to property** that belongs to any person **you** employ and that **damage to property** arises from their employment with **you**;
- **damage to property** that is in **your** control, or the control of any member of **your family** who normally lives with **you**, or any other person who normally lives with **you**; or
- alterations, repairs, renovations or additions to **your buildings** that cost more than \$100,000.

Additional benefits – legal liability

The following are subject to the terms and conditions, limits and exclusions of the policy.

Defence costs

In addition to the limit of **your** legal liability cover, if **we** agree **you** are entitled to liability cover under this policy in respect of an **occurrence**, **we** will also pay legal costs incurred with **our** consent to defend the claim.

Expenses incurred in attending court

In addition to the limit of **your** legal liability cover, **we** will reimburse **you** for reasonable expenses incurred in attending court in relation to a liability claim covered by this policy at **our** request up to **\$250** per day but excluding the first day, and up to a total of **\$5,000** in any one **period of insurance** for proven income loss. **We** will only reimburse income loss for days on which **you** are not able to conduct any income-earning activity whatsoever.

If **you** are:

- self-employed or a working director, then 'income' means the gross daily income from such personal exertion after allowing for the costs and expenses incurred in deriving that income;
- an employee, then 'income' means the gross daily income from personal exertion, excluding overtime payments, bonuses, commissions or allowances.

In each case the amount of **your** income will be averaged over the 12 months immediately preceding **our** request or such shorter period during which **you** have been so engaged. **You** must provide any documentation, correspondence, records, or other information that **we** request in support of any claim for lost income.

GENERAL TERMS AND CONDITIONS

The following general terms and conditions apply to **your** policy:

Term/condition	
Precautions	You must take all reasonable care to prevent or minimise loss, damage, injury, illness or liability, including your compliance with any law, by-law, ordinance or regulation that concerns the safety of persons or property.
Keeping proof of value of property insured	Please retain evidence of purchase of proof of the value of all property insured by this policy. Evidence includes receipts and professional valuations and manufacturers' instructions and warranties. You should keep any of these or other evidence so that you can prove ownership and the value of any loss if you have to claim.
Fraudulent claim	If you or any party covered by your policy makes a claim or arranges for some other party to make a claim that is in any way false, dishonest or fraudulent, then payment of the claim may be refused.
Alteration of risk	<p>You must tell us as soon as possible when:</p> <ul style="list-style-type: none"> ▪ you intend to change or have changed the occupancy of the property at the insured address, for example from tenanted to owner occupied, or from long term tenancy to short term tenancy; ▪ you change who is responsible for managing the property at the insured address; ▪ you change the amount of rent you collect on a rental agreement; ▪ the buildings at the insured address are going to be unoccupied for more than 100 days; ▪ any detail on your policy schedule is no longer accurate, such as the insured address; ▪ you intend to demolish your buildings, have lodged an application to do this, or a government authority has issued a demolition order; ▪ trespassers (squatters) occupy the property at the insured address; ▪ you commence building or renovations at the insured address if the value of the work exceeds \$100,000; ▪ anything else happens that increases the chance that loss, damage or injury will occur, or liability will be incurred at the insured address.

Term/condition	
Cancellation	<p>You may cancel your policy at any time. We will refund to you a proportion of the premium for the unexpired period of insurance (less any non-refundable government charges, taxes and levies that we have paid and are not recoverable), provided that the cancellation does not fall during the period of time referred to in the 'Cooling-off period' section.</p> <p>Any agency fee that has been added to the premium will only be refunded if the policy is cancelled within the cooling-off period or where the cancellation is effective from the start of the period of insurance.</p> <p>We may cancel this policy by notice in writing for any reason available to us at law. We will refund to you a proportion of the premium for the unexpired period of insurance (less any non-refundable government charges, taxes and levies that we have paid and are not recoverable).</p>
Other insurance and contribution	When you claim on your policy you must also supply us with written details of all other policies that may also pay or partially pay that claim.
Notifications	All notices and communications must be made or confirmed in writing by you or your intermediary. Other forms of communication will not be acted upon by us until confirmed in writing by you or your intermediary.
Jurisdiction	Any disputes arising from this policy will be determined by the Courts, and in accordance with the laws, of the State or Territory where this policy is issued.

GENERAL EXCLUSIONS

You are not covered under any section of this policy for damage, loss, cost or legal liability that is caused by, arises from or involves any of the following:

- action of the sea, tidal wave or high tide;
- **storm surge**, except when the loss or damage occurs at the same time as **storm** damage;
- a bushfire, grassfire, **storm**, **flood** or tsunami in the first 72 hours of cover, unless this policy began on the same day:
 - **you** purchased the property at the **insured address**; or
 - that another policy covering **your buildings** or **contents** expired (but not when **you** cancelled the policy prior to its expiry date). Cover will only be provided up to the sums insured covered under the expired policy (any increase in sums insured will not be covered for these events for the first 72 hours specified);
- erosion, subsidence, settling, seepage, shrinkage or expansion of earth, vibration or earth movement, other than landslide or subsidence if the loss or damage occurs within 72 hours of, and as a direct result of, one of the following:
 - **storm** including rainwater, hail, snow or wind;
 - **flood**;
 - earthquake or tsunami;
 - explosion;
 - escape of liquid from a fixed pipe or something attached to a pipe, fixed gutter, fixed tank apparatus or drain;
- theft or attempted theft by **you**;
- malicious or intentional acts by **you**;
- anything that **you** or anyone acting for **you** deliberately caused;
- any illegal activity **you** or **your family** are involved in;
- any order or any Government, Public or Local Authority involving the confiscation, nationalisation, requisition, damage or destruction of any property unless such destruction was undertaken to reduce the spread of fire;
- a defect, structural fault or design fault that **you** knew about (or should reasonably have known about) and did not fix before the loss or damage occurred (e.g. if there are signs that a defect previously caused damage, **we** will not pay a later claim for further damage from this defect);
- water entering the **buildings** at the **insured address** through an opening made for any renovations, extensions, alterations or repair work;
- cracking, collapse, or subsidence caused fully or partially by renovations, extensions or alterations to the **buildings** at the **insured address**;
- theft or damage by someone who enters or leaves through an unlockable or unsecured part of the **buildings** at the **insured address** while they are being renovated, extended or altered;
- electrical, mechanical or electronic breakdown other than the cover provided under the additional cover 'Motor burnout' (see page 38);

- failure or inability of any item, equipment or computer software to recognise correctly, to interpret correctly or to process correctly any date, or to function correctly beyond any time when that item, equipment or computer software has not recognised, interpreted or processed correctly any date. **We** will pay for any resultant loss or damage that is covered by this policy, other than loss or damage to any frozen food, or loss or damage to any computer equipment or computer software.
- radioactivity or any radioactive substances;
- nuclear fission or nuclear fusion;
- war, hostilities whether war is declared or not, acts of foreign enemies, rebellion, revolution, civil war, invasion, insurrection of the use of military or usurped power;
- any **act of terrorism** that is directly or indirectly caused by, contributed to by, or in any way involves or is connected with biological, chemical, radioactive, or nuclear pollution or contamination or explosion;
- damage to a heating element, however **we** will pay for any resultant damage following damage to a heating element;
- roots of trees, shrubs and plants, however **we** will cover any resultant damage to the **buildings** caused by the roots (but not the damage caused directly by the roots);
- wear, tear, gradual deterioration, fading, scratching, denting (other than by hail);
- any process of cleaning involving the use of chemicals other than domestic household chemicals;
- rust, corrosion, oxidisation, mould or mildew;
- atmospheric or climatic conditions, other than **storms**;
- contamination or pollution of any kind, unless it is caused by a sudden and unexpected accident;
- any additional, indirect or consequential costs that are incurred unless covered under the 'Additional benefits' or 'Additional covers' sections of this policy;
- compensation for non-financial loss, distress, inconvenience, except if covered under the section 'What you are covered for – legal liability';
- any event that does not occur within the **period of insurance**.

DEFINITIONS

Term	Definition
Act of terrorism	<p>An act of terrorism is any act, or preparation in respect of action, or threat of action designed to influence the government of the day or de facto government of any nation or any political division thereof, or in pursuit of political, religious, ideological or similar purposes to intimidate the public or a section of the public of any nation by any person or group(s) of persons whether acting alone or on behalf of or in connection with any organisation(s) or government(s) of the day or de facto government, and which:</p> <ul style="list-style-type: none"> ▪ involves violence against one or more persons; or ▪ involves damage to property; or ▪ endangers life other than that of the person committing the action; or ▪ creates a risk to health or safety of the public or a section of the public; or ▪ is designed to interfere with or disrupt an electronic system.
Bed & breakfast	<p>Bed & breakfast means a dwelling occupied by permanent residents where short term accommodation (including the option for meals) is provided to paying guests.</p>
Boarding house	<p>Boarding house means a dwelling that provides a principal place of residence for five or more paying residents (excluding the proprietors or owners) where the furniture and beds are provided by the proprietors/owners.</p>
Bodily injury	<p>Bodily injury means physical bodily harm including resultant sickness or disease that requires care or loss of services and/or resultant death.</p>
Bond money	<p>Bond money means the money paid by your tenant at the beginning of the tenancy (equivalent to at least four weeks' rent) and held as security against damage to the property, outstanding rent or other costs.</p>
Break fee	<p>Break fee means the penalty documented in the rental agreement that is payable by a tenant if they break the rental agreement by leaving before the end of the rental period.</p>
Buildings	<p>Buildings means the items defined in the section 'What are buildings' on page 25.</p>
Contents	<p>Contents means the items defined in the section 'What are contents' on page 26.</p>
Damage to property	<p>Damage to property means physical injury to or destruction of tangible property, including the loss of its use. Tangible property includes the cost of recreating or replacing stocks, bonds, deeds, mortgages, bank deposits and similar instruments, but does not include the value represented by such instruments.</p>

Term	Definition
Deliberate or intentional damage	<p>Deliberate or intentional damage means an act done without the owner's permission and with the full knowledge that the action will alter the current state of the property, and without any malice, vindictiveness or spite.</p> <p>This does not include:</p> <ul style="list-style-type: none"> ▪ tenant neglect, carelessness, poor housekeeping, or unhygienic living habits; ▪ damage occurring during maintenance operations carried out by your tenant or anyone acting on their behalf; ▪ damage as a result of repairs, or attempted repairs, carried out by your tenants or anyone acting on their behalf; ▪ damage caused by failure of your tenants or their visitors to control their children; ▪ damage caused by pets belonging to your tenants, their visitors or children of your tenants or their visitors; ▪ theft, or damage caused by theft; ▪ accidental damage or accidental loss; ▪ malicious damage or vandalism; or ▪ scratching, denting, chipping, rubbing or scuffing of any surface.
Excess	<p>Excess means the first amount of each claim that you or the person making the claim must pay. The amount of the relevant excess is shown in your policy schedule or in this PDS.</p>
Family	<p>Family means a person's:</p> <ul style="list-style-type: none"> ▪ spouse, partner or de facto; ▪ parents, parents-in law, and grandparents; ▪ children, grandchildren, brothers and sisters, including their respective spouse, partner or de facto; or ▪ the children, parents, parents-in law, grandparents, grandchildren, brothers and sisters of your spouse, partner or de facto.
Flood	<p>Flood means the covering of normally dry land by water that has escaped or been released from the normal confines of any of the following:</p> <ul style="list-style-type: none"> ▪ a lake (whether or not it has been altered or modified); ▪ a river (whether or not it has been altered or modified); ▪ a creek (whether or not it has been altered or modified); ▪ another natural watercourse (whether or not it has been altered or modified); ▪ a reservoir; ▪ a canal; ▪ a dam.
Guest house	<p>Guest house means a boarding house.</p>

Term	Definition
Holiday let	Holiday let means a short term tenancy .
Homestay	Homestay means a bed & breakfast .
Insured address	Insured address means the place where the buildings and/or contents are located, as shown on your policy schedule .
Insurer	Zurich Australian Insurance Limited (ZAIL), ABN 13 000 296 640, AFS Licence Number 232507.
Listed events	Listed events are the events listed in the section 'What you are covered for' beginning on page 28.
Long term tenancy	<p>Long term tenancy means a rental period that:</p> <ul style="list-style-type: none"> ▪ is 3 months or greater in duration; and ▪ for which there is a rental agreement in place.
Malicious damage or vandalism	<p>Malicious damage means a wrongful act by a person motivated by malice, vindictiveness or spite with the intention of damaging the property. This does not include:</p> <ul style="list-style-type: none"> ▪ tenant neglect, carelessness, poor housekeeping or unhygienic living habits; ▪ damage occurring during maintenance operations carried out by your tenants or anyone acting on their behalf; ▪ damage as a result of repairs, or attempted repairs, carried out by your tenants or anyone acting on their behalf; ▪ damage caused by failure of your tenants or their visitors to control their children; ▪ damage caused by pets belonging to your tenants, their visitors or children of your tenants or their visitors; ▪ theft, or damage caused by theft; ▪ deliberate or intentional damage; ▪ accidental damage or accidental loss; or ▪ scratching, denting, chipping, rubbing or scuffing of any surface.
Occurrence	<p>An occurrence is:</p> <ul style="list-style-type: none"> ▪ a single incident that is not intended or expected; or ▪ a series of incidents or continuous or repeated exposure to substantially the same general conditions which: <ul style="list-style-type: none"> – are not intended or expected; and – have the same cause; or – are attributable to the same source. <p>We regard all death, personal injury or damage to property arising from one original source or cause as one occurrence.</p>

Term	Definition
Period of insurance	Period of insurance means the dates over which your insurance cover is valid, ending on the expiry date as shown in your policy schedule unless the policy is terminated earlier in accordance with the policy terms and conditions.
Periodic tenancy agreement	<p>Periodic tenancy agreement means the situation when your tenant continues to occupy the buildings at the insured address, after a fixed term rental agreement has expired, and the rental agreement does not provide for its continuation, and:</p> <ul style="list-style-type: none"> ▪ a notice to leave, or ▪ a notice of intention to leave, or ▪ an abandonment termination notice, <p>has not been given by your tenant to you or your property manager, or by you or your property manager to your tenant.</p> <p>Your tenant is then deemed to be under a periodic tenancy agreement on the same terms which applied immediately before the rental agreement ended. This does not include any term about the rental agreement's term.</p>
Permanent tenancy	Permanent tenancy means a long term tenancy .
Personal injury	<p>Personal injury means bodily injury, shock, mental anguish or mental injury, libel, slander or defamation of character, including death. Personal injury does not include the publication or utterance of a libel or slander:</p> <ul style="list-style-type: none"> ▪ made prior to the commencement of the period of insurance; or ▪ made by or at the direction of you with knowledge of its falsity; or ▪ relating to advertising, broadcasting or telecasting activities by or on behalf of you.
Policy schedule	Policy schedule means the relevant policy schedule issued by us . This is a separate document unique to you , which shows the insurance details personal to you . It includes any changes, conditions and exclusions made to suit your individual circumstances and may amend the policy document.
Property manager	Property manager means the licensed real estate agent or property manager that manages the property at the insured address for you .
Premium	Premium means the amount(s) shown in your policy schedule that you have to pay for the cover we provide which is inclusive of stamp duty, GST, fire services levy (where applicable) and any additional government charges.

Term	Definition
Rental agreement	<p>Rental agreement means the agreement between you or your property manager and your tenant, which is in writing and states:</p> <ul style="list-style-type: none"> ▪ the term of the rental period; and ▪ the amount of rent payable to you; and ▪ the amount of the bond money that your tenant is required to pay.
Short term tenancy	<p>Short term tenancy means a rental period that is of up to 3 months in duration.</p>
Storm	<p>Storm means:</p> <ul style="list-style-type: none"> ▪ a thunderstorm (including lightning); ▪ rain, snow or hail; ▪ a cyclone, tornado, or other violent wind; or ▪ run-off of storm water following a localised storm in your area.
Storm surge	<p>Storm surge means an increase in the sea level resulting from strong onshore winds and/or reduced atmospheric pressure associated with a low-pressure system or tropical cyclone.</p>
Tenant	<p>Where the tenancy is a long term tenancy, tenant means the person(s) named in the rental agreement or periodic tenancy agreement and including that person's:</p> <ul style="list-style-type: none"> ▪ partner, children and pets; and ▪ any other person(s) permanently living at the insured address. <p>Where the tenancy is a short term tenancy, tenant means the person(s) living at the insured address under a rental arrangement and including that person's:</p> <ul style="list-style-type: none"> ▪ partner, children and pets; and ▪ any other person(s) permanently living at the insured address.
Uninhabitable	<p>Uninhabitable means the property is:</p> <ul style="list-style-type: none"> ▪ not safe to live in; or ▪ not fit to live in as a result of not being connected to one or more of the following (if the property is normally connected to at least one of the following): <ul style="list-style-type: none"> – electricity; – gas; or – water.
Untenantable	<p>Untenantable means the property could not reasonably be re-let due to its condition after the loss or damage, and would not be in a position to be re-let until the damage or destruction has been repaired.</p> <p>This does not include any maintenance or renovation activity at the insured address.</p>

Term	Definition
We, us, our	Blue Zebra Insurance Pty Ltd (BZI) ABN 12 622 465 838, AFS Licence Number 504130 acting as an agent of the insurer under a binder agreement.
Weekly rental amount	<p>Weekly rental amount means the lesser of:</p> <ul style="list-style-type: none"> ▪ the weekly rent paid by your tenant as per the rental agreement; and ▪ the weekly rent disclosed to us and shown on your policy schedule.
You/your	In this policy you/your means all the people named as the insured on your policy schedule .

FINANCIAL SERVICES GUIDE (FSG)

This Financial Services Guide (FSG) is an important document designed to help **you** decide whether to use the financial services offered.

It contains information about how Blue Zebra Insurance Pty Ltd, ABN 12 622 465 838, AFSL 504130 (BZI) administers the policy and arranges the policy.

What financial services are provided?

BZI holds an Australian Financial Services Licence (AFSL) that allows BZI to provide **you** with general financial product advice about this Landlord Insurance Essentials product and to arrange this product. BZI is responsible for the provision of these services under its own AFSL.

BZI acts under a binder authority from Zurich Australian Insurance Limited (the **insurer**), who is the issuer of this product. This means that BZI can bind the **insurer** with this policy and can handle or settle claims on behalf of the **insurer**. BZI acts for the **insurer** when providing these services. **You** can find full details of BZI and the **insurer** on page 4 of the PDS.

Any advice given to **you** by BZI about Landlord insurance will be of a general nature only and will not take into account **your** personal objectives, financial situation or needs. **You** need to determine whether this product meets **your** needs.

How are we paid?

BZI is paid a commission by the **insurer** when **you** buy this Landlord – Essentials insurance policy. This commission is included in the **premium** that **you** pay and may be up to 12.5% of the **premium** paid excluding any government taxes, levies and any brokerage paid to **your** intermediary. BZI receives this commission from the **insurer** after **you** have paid the **premium**.

BZI may also add an agency fee to the **premium** that is charged. Any agency fee will be noted on **your policy schedule**.

BZI may also receive a share of the profit earned by the **insurer** if the **insurer** makes an underwriting profit in accordance with the underwriting targets it has set. This amount is calculated and paid retrospectively only when the **insurer** exceeds its underwriting targets in a given year.

BZI employees are paid an annual salary and may be paid a bonus based on business performance.

Further information

For more information about remuneration or other benefits received for the financial services provided, please ask **your** intermediary or contact **us** using the details noted in this document within a reasonable time of receiving this FSG and before **you** choose to buy this product.

Complaints

If **you** have a complaint about the financial services provided by BZI in relation to this product please refer to the PDS for details of the complaint resolution process.

What professional indemnity insurance arrangements do we have in place?

BZI holds professional indemnity insurance covering errors and mistakes relating to the provision of financial services provided by BZI and **our** employees (even after they cease to be employed). BZI's policy meets the requirements of the Corporations Act.

Who is responsible for this document?

The **insurer** is responsible for the PDS. BZI has authorised the distribution of this FSG. This Combined FSG and PDS was prepared on 29 October 2018.

CONTACT DETAILS

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